



BYLAWS

SOCIETY OF 1918

ARTICLE 1

Organization Name

Society of 1918

Organization Purpose

The Society of 1918 (the Society) is a giving society committed to growing women's engagement, leadership and philanthropy at William & Mary (W&M) and to celebrating and honoring W&M women commensurate with their representation in the alumni community. The Society serves in an advisory capacity to the W&M Advancement staff.

ARTICLE 2

Membership

1. Annual membership in the Society runs from July 1 through June 30, consistent with W&M's fiscal year.
2. Women who joined the Society on or before June 30, 2018 are recognized as Charter members.
3. The Society provides membership to women who meet one of the following criteria:
 - a. Women who have given a lifetime cumulative \$500,000 or more in recognition credit to any fund at W&M are afforded lifetime membership.

- b. Women who have given a lifetime cumulative \$100,000 to \$499,999 in recognition credit to any fund at W&M, and who joined the Society as a Charter member, are afforded membership in each subsequent fiscal year in which the member contributes \$2,000 or more to any fund at W&M.
 - c. Women who commit \$10,000 to W&M's Alumnae Initiatives Endowment, or such other fund or funds as the Steering Committee may designate, are afforded a five-year membership that begins in the fiscal year in which the first \$2,000 payment is received by W&M and ends on June 30 of the fourth following fiscal year.
 - d. Beginning July 1, 2018, women undergraduates who graduated within the last ten fiscal years or women post-undergraduates who graduated within the last five fiscal years (collectively referred to as the Young Guard of the Society of 1918) who commit \$5,000 to W&M's Alumnae Initiatives Endowment, or such other fund or funds as the Steering Committee may designate, are afforded a one-time five-year membership that begins in the fiscal year in which the first \$1,000 payment is received by W&M and ends on June 30 of the fourth following fiscal year.
 - e. Beginning November 1, 2019, women faculty and staff currently employed by or retired from W&M who commit \$5,000 to W&M's Alumnae Initiatives Endowment, or such other fund or funds as the Steering Committee may designate, are afforded a five-year membership that begins in the fiscal year in which the first \$1,000 payment is received by W&M and ends on June 30 of the fourth following fiscal year.
4. The Vice President of University Advancement will appoint three to five W&M staff to serve as ex-officio members of the Society.

ARTICLE 3

Structure and Responsibilities

1. The Society structure consists of the Steering Committee, the Executive Committee and four Working Committees.
2. The Steering Committee is responsible for establishing the goals, developing the operational guidelines, and executing the activities of the Society in order to achieve the Society's goals. In particular, the Steering Committee is responsible for expanding the Society's membership, developing its members' philanthropy to W&M, providing activities to engage W&M alumnae and to develop their leadership roles at W&M, and

providing input to the W&M Advancement staff regarding use of the Alumnae Initiatives Endowment. The Steering Committee consists of 32 members, each of whom serves on one of the four Working Committees.

3. The Executive Committee is responsible for providing strategic direction to the Steering Committee to ensure the Society's mission and vision are fulfilled. The Executive Committee consists of the following:
 - a. Chair
 - b. Vice Chair
 - c. Chair of Membership Committee
 - d. Chair of Philanthropy Committee
 - e. Chair of Engagement Committee
 - f. Chair of Leadership Committee
 - g. At-large Seat
 - h. At-large Seat
 - i. Immediate Past Chair (as applicable)

4. Each Working Committee includes eight different members of the Steering Committee. The Working Committees consist of:
 - a. Membership Committee – The Membership Committee is responsible for receiving nominations and presenting a slate of individuals to serve on the Steering Committee. The Membership Committee will ensure that nominees include a diverse mix of women who represent a wide-range of demographics and interests. The Membership Committee also recommends guidelines for such matters as committee nominee procedures, officer tenure, membership requirements and strategies for attracting new members.
 - b. Philanthropy Committee – The Philanthropy Committee is responsible for increasing the number of women donors and their level of ongoing financial support for W&M. In addition, the Philanthropy Committee will consult with W&M Advancement staff on the financial support required for alumnae initiatives and the appropriate uses of the Alumnae Initiatives Endowment.
 - c. Engagement Committee – The Engagement Committee is responsible for driving efforts to create meaningful opportunities for W&M women to engage with each other and W&M.
 - d. Leadership Committee – The Leadership Committee is responsible for creating a W&M community that recognizes and honors the capacity of women to lead. The Leadership Committee will help women realize their leadership potential through coaching and development opportunities. In addition, the Leadership Committee will identify available leadership opportunities on W&M boards and committees and assist W&M alumnae in seeking and filling such roles.

5. At the discretion of the applicable Working Committee Chair, additional Society members may serve on a Working Committee to augment expertise not represented on the committee.

ARTICLE 4

Terms and Appointments

1. All terms run from July 1 to June 30 of each fiscal year. Each term is for three consecutive years and may be renewed once, for an additional three consecutive years. If a member is appointed to fill a vacancy after July 1, the period from the date of appointment through June 30 of the fiscal year will represent one year of the three-year term.
2. A member appointed to the Executive Committee while in the last two years of her second term may extend that term by one year.
3. Annually, prior to January 31, the Membership Committee will seek nominations, from the Society, of members interested in serving on the Steering Committee in the next, or a future, fiscal year. The Membership Committee will maintain a list of all such interested members for use in creating the annual slate of Society members available to fill any vacancies.
4. When a vacancy occurs on the Executive Committee, the Membership Committee will prepare a slate from members who currently serve on the Steering Committee. This slate will include recommendations for the Chair of each Working Committee. The Steering Committee will vote on the recommendations, with two-thirds affirmative vote required for election to such positions. The collective maximum years of service is six years, unless an extension is afforded related to serving on the Executive Committee in the last two years of service.
5. When a vacancy occurs on the Steering Committee, the Membership Committee will prepare a slate from members of the Society and present such slate to the Executive Committee for use in the appointment process. This slate will include the Membership Committee's recommended assignment of the prospective appointee to a Working Committee. Based on the slate proposed by the Membership Committee, the Executive Committee will appoint members of the Steering Committee.

6. The Membership Committee is responsible for developing a plan for staggered replacement of the initial Steering Committee members, to be implemented by the Executive Committee beginning in the third fiscal year of the Society's existence. The purpose of such plan is to ensure continuity of Society leadership, while encouraging involvement of additional Society members.
7. At the conclusion of her term, the Chair of the Society will remain a member of the Steering Committee and the Executive Committee, as Immediate Past Chair, for up to two additional years to facilitate continuity.

ARTICLE 5

Meetings

1. Meetings will be conducted using Roberts Rules of Order.
2. An annual meeting for all members of the Society will be held once per year in conjunction with a Society-sponsored event to be held each spring, or as announced by the Executive Committee.
3. In-person meetings for the Executive Committee and the Steering Committee will be held twice per year, and meetings of the Working Committees will be held as needed and determined by the applicable Working Committee Chair. Meetings will be held in Williamsburg, Virginia, unless another location better serves the participants. Virtual participation will be available during such meetings. In addition, telephonic meetings may be scheduled at the discretion of the Chair, Vice Chair or Working Committee Chairs.

ARTICLE 6

Bylaws

1. Adoption of the Society's bylaws, and any subsequent amendment, requires an affirmative vote by two-thirds of the Steering Committee members.
2. Voting can be held in-person, by telephone or by any electronic means.

3. The Steering Committee adopted the bylaws on December 13, 2018 and approved Amendment 1 (incorporated in the above bylaws) on March 28, 2019. The Steering Committee approved Amendment 2 (incorporated in the above bylaws) on November 6, 2019.